## Tutorial Penggunaan Zdesktop dalam mengakses aplikasi mail Zimbra pada Mail Unsri

Zdekstop adalah aplikasi open source dari Zimbra dimana banyak sekali keuntungan menggunakan ini, proses intalasi dan penggunaan sangat, keuntungan dari Zdesktop antara lain:

- Tidak perlu langsung mengakses server melalui web
- Mempunyai salinan email pada hardisk masing-masing user yang berfungsi juga sebagai backup
- Email yang didownload tetap ada pada server
- Bisa memantau email yang masuk mana yang perlu dihapus atau tetap disimpan
- Bisa dibaca secara offline
- Bisa membalas email secara langsung
- Membaca email jauh lebih cepat dalam jumlah yang banyak
- Dapat dipergunakan untuk mengakses email lain seperti yahoo, gmail dan lain-lain
- Membca email dalam multiple account dengan satu aplikasi

Download program zdekstop dari http://download.unsri.ac.id/zdesktop 2 0 1 b10659 win32.msi

Install Program

Klik dua kali zdesktop, kemudian klik Next



Pilih Accept Agreement klik Next

| Please read the following license agreement carefully   | <b>≥</b> ∠            |
|---|-----------------------|
| PLEASE READ THIS AGREEMENT CAREFULLY BEFORE USING<br>THE SOFTWARE. VMWARE INC. WILL ONLY LICENSE THIS<br>SOFTWARE TO YOU IF YOU FIRST ACCEPT THE TERMS OF TH<br>AGREEMENT. BY DOWNLOADING OR INSTALLING THE<br>SOFTWARE, OR USING THE PRODUCT, YOU ARE CONSENTIN<br>BE BOUND BY THIS AGREEMENT. IF YOU DO NOT AGREE TO<br>OF THE TERMS OF THIS AGREEMENT, THEN DO NOT DOWNLO<br>INSTALL OR USE THE PRODUCT. | G TO E<br>ALL<br>DAD, |
| License Terms for this Zimbra Collaboration Suite Software:   | *                     |

## Klik Next

| j Zimbra Desktop Setup   | ×    |
|--|------|
| Destination Folder<br>Click Next to install to the default folder or click Change to choose another. | δΖ   |
| Install Zimbra Desktop to:   |      |
| C:\Program Files\Zimbra\Zimbra Desktop\<br>Change  |      |
| Back Next Ca   | ncel |

## Klik Install

| 岃 Zimbra Desktop Setup   | -      | ×    |
|--|--------|------|
| Ready to install Zimbra Desktop  |        | δΖ   |
| Click Install to begin the installation. Click Back to review or change any o<br>installation settings. Click Cancel to exit the wizard. | f your |      |
| Back 🕅 Install   | Car    | ncel |

Proses Instalasi sedang berlangsung

| JJ Zimbra Desktop Setup                                     | = ×    |
|---|--------|
| Installing Zimbra Desktop                                   | ₹Z     |
| Please wait while the Setup Wizard installs Zimbra Desktop. |        |
| Status: Creating folders                                    |        |
|   |        |
|   |        |
|   |        |
| Back Next   | Cancel |

Pilih Launch Zimbra Desktop dan klik Finish





| 🔽 Zimbra Desktop |   |                     |      |
|------------------|---|---------------------|------|
| ⊾Zîmbr           | O <sup>Desktop</sup>  |                     |      |
| MY ACCOUNTS      | ADD NEW ACCOUNT   |                     |      |
| Account Type:    | Select Account Type<br>Select Account Type<br>Zmbra<br>Gmai<br>Yabool |                     |      |
| home +           | Microsoft Exchange IMAP<br>IMAP<br>POP                                | s - open in web bro | wser |
|                  |   |                     |      |
|                  |   |                     |      |
|                  |   |                     |      |
|                  |   |                     |      |
|                  |   |                     |      |

Masukkan Account Name dengan nama kita atau bisa anda samakan dengan account email, email address yang terdaftar pada Unsri, password, untuk Incoming Server isikan mail.unsri.ac.id, security none, klik Validate and Save

|  | Desktop<br>M  |   |  |
|--|---|---|--|
| Account Type:<br>Z<br>Account Name:<br>Email Address:            | Zimbra<br>Zimbra Collaboration Suite Network Edition and Open<br>5.0 and later are supported. Verify server compatibilit<br>administrator. To learn more about Zimbra Collaboration<br>admin@unsri.ac.id<br>admin@unsri.ac.id | Source Edition servers release<br>y with your system<br>on Suite, visit <b>www.zimbra.com</b> |  |
| Password:<br>Incoming Server:<br>Security:<br>Synchronization Se | mail.unsri.ac.id     None      SSL ttings   | Port: 80 Edit   |  |
| Check Messages:<br>Validate and Sav                              | as new mail arrives   | Cancel  |  |

Maka tampilan zdesktop seperti ini dan anda tinggal mengklik send/receicve untuk mengirim atau menerima email

